

### SC/ST Committee

The university is dedicated to preserving an inclusive learning environment for its students and is particularly interested in helping SC/ST students with career counselling and financial aid/scholarships. The main goal of the Cell is to carry out and oversee, in compliance with government directives, policies and initiatives pertaining to the welfare and advancement of Scheduled Castes (SC) and Scheduled Tribes (ST). By resolving the difficulties encountered, the cell plays a critical role in advancing social justice, equality, and inclusivity.

### Goals

- To guarantee reserve and protection as stipulated by the Indian Constitution.
- Help the institution's SC/ST students make the most of the benefits of the programmes that the Indian government's state governments are offering.
- Inform the students on the purposes and requirements of the Constitution.
- To give the pupils the tools they need to succeed academically.
- Disseminate the State Government's and UGC's decisions about various scholarship programmes.

### Duties and Accountabilities

- Putting Reservation Policies into Practice.
- Financial Assistance and Scholarships
- Sensitization and Awareness
- Complaint Handling
- To create assistance programmes
- Cooperation with government departments

### SC/ST Composition 2022 – 23

SL NO	Name	Designation
1	Dr.Murali, S	Principal, Chairman
2	Prof. Sujatha .M	Vice Principal, E- attestation officer
3	Prof. Suresh	HOD, Commerce
4	Prof. Parvathi S P	Faculty E- attestation officer
5	Ajay kumar NB	Office clerk

## Policy Document

### SC/ST Committee

#### Introduction

The College is dedicated to preserving an inclusive learning environment for its students and is particularly interested in helping SC/ST students with career counselling and financial aid/scholarships. The main goal of the Cell is to carry out and oversee, in compliance with government directives, policies and initiatives pertaining to the welfare and advancement of Scheduled Castes (SC) and Scheduled Tribes (ST). By resolving the difficulties encountered, the cell plays a critical role in advancing social justice, equality, and inclusivity.

#### Goals

- To guarantee reserve and protection as stipulated by the Indian Constitution.
- Help the institution's SC/ST students make the most of the benefits of the programmes that the Indian government's state governments are offering.
- Inform the students on the purposes and requirements of the Constitution.
- To give the pupils the tools they need to succeed academically.
- Disseminate the State Government's and UGC's decisions about various scholarship programmes.

#### Duties and Accountabilities

1. **Reservation Policy Implementation:** Ensuring that reservation policies are effectively implemented in accordance with government regulations in ADLCessions and other AIEAs is one of the SC/ST Cells primary duties. This entails tracking down seats that have been reserved and guaranteeing that SC and ST candidates can take advantage of these chances.
2. **Scholarship and Financial Support:** The cell oversees financial aid programmes and scholarship programmes designed to help SC and ST students with their education. This involves paying qualifying recipients of grants, scholarships, and subsidies.
3. **The sensitivity and Awareness:** To inform the institution's employees and students about the problems faced by the SC and ST communities and the value of inclusivity and non-discrimination, SC/ST Cells organise workshops and awareness campaigns.

4. *Redress of Complaints:* Generally, they deal with complaints about unfair treatment, harassment, or discrimination against SC and ST people inside the company. Their aim is to address these problems and guarantee a favourable atmosphere for these communities.
5. *Support Services:* The college library's Separate Book Bank, among other support services, is made available to SC and ST students by the SC/ST Cell.
6. *Coordination with Government Agencies:* In order to guarantee the implementation of the corresponding national and state-level policies, SC/ST Cells are in charge of SC/ST welfare.

#### **Working Process:**

1. During first-year student orientations, all students get vital information regarding the privileges and provisions.
2. All students receive information on all qualifying scholarships from the cell in charge via notice boards, circulars, and public address announcements.
3. Students are given instructions on how to use the SSP/NSP Portals to apply for scholarships.
4. The scholarship maker (from the admin wing) assists students in submitting their applications with the required paperwork, and the checker (also from the admin wing) verifies the information.
5. To stay in contact with relevant agencies and offices for e-authorization-related communications.
6. The scholarship funds are transferred by DBT straight to the recipient's account.

#### **Rules**

1. The Principal will appoint members of the SC/ST Cell in addition to a coordinator. There are officials from multiple departments in the cell bay.
2. Call meetings to discuss initiatives and create plans for advancing diversity and equal opportunity as needed.
3. Uphold stringent secrecy with regard to any grievances, complaints, and personal data pertaining to parties involved in SC/ST affairs.

### Examine and Make Changes

This policy will be reviewed every year or more often as needed to make sure it stays current and useful. Proposals for amendments may be made to conform to evolving organisational demands, legal requirements, or circulation scenarios.



Principal  
15th Avenue City Community Center, 15th Avenue  
at 123rd St, Grand Park, Aurora, Colorado 80014  
773.440.1234  
www.aurora.gov





# MILLENNIUM CITY COMMERCE EVENING COLLEGE

Affiliated to Bangalore University - Recognized by Govt. of Karnataka

His Grace Education Trust (Regd.)

#12,13,14, Ground Floor, Fatima Masjid Cross Road, Sarapalya, Thummasandra Layout, Arabi College Post, Bangalore-45.  
Mobile : 9844821486, 9880101488, 9811228229

## Notice

Date: 25/09/2022

A meeting is planned for 28th September 2022 at 1:30 p.m. in the Principal Chamber to consider the following agenda items:

On the orientation day, a presentation on scholarships and statutory cells was given to the students.

Principal  
Millennium City Commerce Evening College  
#12,13,14, Ground Floor, Fatima Masjid Cross Road,  
Sarapalya, Thummasandra Layout, Arabi College Post,  
Bangalore - 560 045.

**Members Present**

SL NO	Name	Designation	Signature
1	Dr.Murali S	Principal, Chairman	
2	Prof. Sujatha .M	Vice Principal, E- attestation officer	
3	Prof. Suresh	HOD, Commerce	
4	Prof. Paevathi S P	Assistant Professor E- attestation officer	
5	Ajay Kumar NB	Office Clerk	

**The conversations were conducted in the agenda order.**

The discussion covered the presentation that the college normally gives to recently admitted students as well as its contents.

**Taken action:**

It was decided that Vice Principal SujathaM , the E- attestation officer, would use PowerPoint to deliver the presentation on Orientation day



# MILLENNIUM CITY COMMERCE EVENING COLLEGE

Affiliated to Bangalore University - Recognised by Govt. of Karnataka

His Grace Education Trust (Regd.)

#12,13,14, Ground floor, Fatima Masjid Cross Road, Sarapalya, Thanisandra Layout, Anbil College Post, Bangalore-45.  
Mobile : 9844000468, 9880221460, 9611218219

## Notice

The following topics are on the agenda for the October 25, 2022, 12:15 p.m. meeting at Principal Chamber:

- NSP scholarship
- Application eligibility
- Instruction for students

Principal,  
Millennium City Commerce Evening College  
# 12,13,14, Ground Floor, Fatima Masjid Cross Road,  
Sarapalya, Thanisandra Layout, Anbil College Post,  
Bangalore - 560 045.

**Members present**

SL NO	Name	Designation	Signature
1	Dr.Murali. S	Principal, Chairman	
2	Prof. Sujatha .M	Vice Principal, E- attestation officer	
3	Prof. Suresh	HOD, Commerce	
4	Prof. Parvathi S P	Assistant Professor E- attestation officer	
5	Ajay Kumar NB	Office Clerk	

The conversations were conducted in the agenda order.

NSP Scholarship Grant	The committee members informed the principal about the commencement of the Scholarship applications open date.
Eligibility for Application	After careful examination, it came to the light that students can apply for the scholarship if they received more than 50%.
Instructions to Students	It had a plan to provide office assistant training to the students who are in need.

**Action Taken:**

- > The circular was written and distributed to the First year Students.
- > The message was delivered to the Students who were perusing the eligibility
- > An announcement was broadcast over the public address system, and teachers alerted all theWhats App groups.
- > The URL to access the student registration that will be sent in Students what's up group.



# MILLENNIUM CITY COMMERCE EVENING COLLEGE

Affiliated to Bangalore University - Recognized by Govt. of Karnataka

His Grace Education Trust (Regd.)

#17,13,14, Ground Floor, Fatima Masjid Cross Road, Sarapalya, Thasandra Layout, Arabi College Post, Bangalore-45.  
Mobile : 9844821448, 9892310448, 9811228228

## Notice

Date: 26/12/2023

The following topics are on the agenda for the December 28, 2022, 12:15 p.m. meeting at Principal Chamber:

- SSP scholarship
- Application eligibility
- Instruction for students

Principal

MILLENNIUM CITY COMMERCE EVENING COLLEGE  
# 17,13,14, Ground Floor, Fatima Masjid Cross Road,  
Sarapalya, Thasandra Layout, Arabi College Post,  
Bangalore - 562 045.

**Members present**

SL NO	Name	Designation	Signature
1	Dr.Murali. S	Principal, Chairman	
2	Prof. Sujatha .M	Vice Principal, E- attestation officer	
3	Prof. Suresh	HOD, Commerce	
4	Prof. Parvathi S P	Assistant Professor E- attestation officer	
5	Ajay Kumar NB	Office Clerk	

**The conversations were conducted in the agenda order.**

SSP Scholarship Grant	The committee members informed the principal about the commencement of the Scholarship applications open date.
Eligibility for Application	After careful examination, it came to the light that students can apply for the scholarship who comes in reserved category as per state government norms.
Instructions to Students	It had a plan to provide office assistant training to the students who are in need.

**Action Taken:**

- The circular was written and distributed to all the B.com Students.
- The message was delivered to the Students who were perusing the eligibility
- An announcement was broadcast over the public address system, and teachers alerted all the Whats App groups.
- The Link to access the student registration that will be sent in Students what's up group.