

### Minority Cell

The Minority Cell of the College was founded to support minority communities' growth and well-being in compliance with relevant laws and regulations. The college's Minority Cell was established to support the general academic development of students from minority groups inside the college, such as Buddhists, Christians, Jain, Parsees, Muslims, and Sikhs. Ensuring equity, equality, and access for all members of minority groups is made possible by the cell.

#### Goals

- To make it easier for students from underrepresented populations to be admitted and receive academic help.
- Disseminate the State Government's and UGC's decisions about various scholarship programmes.
- Assist the institution's minority students in making the most of the benefits of the programmes provided by the Indian government's state governments.
- To honour the rich history of minority communities and to advance religious and cultural diversity on campus
- To resolve minority students' complaints and issues and maintain a peaceful learning environment

#### Positions and Accountabilities

- To offer assistance throughout the admissions process
- To plan educational events about the mandates of the Constitution
- To respond to and resolve the complaints
- Responsible for the overall reporting

### Minority Cell 2022 - 23

#### Composition of committee

SL NO	Name	Designation
1	Dr.Murali. S	Principal, Chairman
2	Prof. Sujatha .M	Vice Principal, E- attestation officer
3	Prof. Suresh	HOD, Commerce
4	Prof. Parvathi S P	Faculty E- attestation officer
5	Ajay kumar NB	Office assistant

## Policy Document

### Minority Cell

#### Overview

The Minority Cell of the College was founded to support minority communities' growth and well-being in compliance with relevant laws and regulations. The college's Minority Cell was established to support the general academic development of students from minority groups inside the college, such as Buddhists, Christians, Jainites, Parsees, Muslims, and Sikhs. Building equity, equality, and access for all members of minority groups is made possible by the cell.

The goals, duties, and regulations for the Minority Cell's operations are described in this policy.

#### Objective:

1. To make it easier for students from minority backgrounds to get admission and academic help.
2. To disseminate the State Government's and UGC's scholarship programme decisions.
3. Provide guidance to the institution's minority students on how to best take advantage of the programmes that the Indian government's state governments are offering.
4. To honour the rich history of minority populations and to encourage cultural and religious diversity on campus.

5. To resolve minority students' complaints and concerns and maintain a peaceful learning environment.

**Obligations:**

1. Arrange and take part in religious festivals, interfaith discussions, and cultural events in order to foster unity and diversity.
2. Promote the active involvement of minority community students in religious and cultural events.
3. Arrange seminars to highlight the social contributions made by underrepresented groups.
4. Encourage projects and internships pertaining to the history and culture of minorities.
5. Establish a grievance procedure that takes religious and cultural considerations into account.
6. Make sure complaints about harassment, discrimination, or cultural insensitivity are promptly resolved.
7. As needed by regulatory bodies, prepare and submit reports and meeting minutes.

**Instructions:**

- Representatives from faculty members may also be included in the Minority Cell.
- The coordinator and individuals nominated by the Principal will make up the cell.
- All data pertaining to minority students should be kept private.

- The Minority Cell will examine its progress at regular meetings, which may be held every three months or more frequently as needed. Adherence:
- **Evaluate and Modify**
- To ensure its continued relevance and efficacy, this policy will be reviewed every year or as appropriate. It may be necessary to suggest amendments to conform to new laws or regulations.

**Working Process:**

1. During the orientations for first-year students, all students get important information regarding the provisions and privileges.
2. Using notice boards, circulars, and public address systems, the cell in charge informs all students about all of the cell's objectives.
3. Students receive assistance in utilising the SSP & NSP Portals to submit their scholarship applications.
4. Students are assisted by the Scholarship Maker (from the admit wing) in submitting their applications together with the required paperwork, and the Checker (from the admin wing) verifies the information.
5. To communicate about e-authorization by staying in contact with the relevant offices and departments.
6. The recipient's account receives the scholarship funds straight through DBT.



Principal

Widener's City College, Evening College  
at 13, 13/14, Edward Road, Padiham, Mangalore  
Campus, Thiruvananthapuram, Kerala College Post,  
Bangalore - 560 065.



# MILLENNIUM CITY COMMERCE EVENING COLLEGE

Affiliated to Bangalore University · Recognized by Govt. of Karnataka

His Grace Education Trust (Regd.)

#12,13,14, Ground Floor, Fatima Masjid Cross Road, Sarapalya, Thanisandra Layout, Anand College Post, Bangalore-45.  
Mobile : 9846031460, 988221460, 981228228

## Notice

Date: 23/09/2022

A meeting is planned for 25th September 2022 at 1:30 p.m. in the Principal Chamber to consider the following agenda items:

On the orientation day, a presentation on scholarships and statutory cells was given to the students.

Principal  
Millennium City Commerce Evening College  
# 12,13,14, Ground Floor, Fatima Masjid Cross Road  
Sarapalya, Thanisandra Layout, Anand College Post,  
Bangalore - 560 045.

**Members Present**

SL NO	Name	Designation	Signature
1	Dr.Murali. S	Principal, Chairman	
2	Prof. Sujatha .M	Vice Principal, E- attestation officer	
3	Prof. Suresh	HOD, Commerce	
4	Prof. Parvathi S P	Assistant Professor E- attestation officer	
5	Ajay Kumar NB	Office Clerk	

**The conversations were conducted in the agenda order.**

The discussion covered the presentation that the college normally gives to recently admitted students as well as its contents.

**Taken action:**

It was decided that Vice Principal SujathaM , the E- attestation officer, would use PowerPoint to deliver the presentation on Orientation day



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## Notice

Date: 24/10/2022

The following topics are on the agenda for the October 26<sup>th</sup>, 2022, at 12:15 p.m. meeting at Principal Chamber:

- NSP scholarship
- Application eligibility
- Instruction for students

Principal

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4	Prof. Parvathi S P	Assistant Professor E- attestation officer	
5	Ajay Kumar NB	Office Clerk	

The conversations were conducted in the agenda order.

NSP Scholarship Grant	The committee members informed the principal about the commencement of the Scholarship applications open date.
Eligibility for Application	After careful examination, it came to the light that students can apply for the scholarship if they received more than 80%.
Instructions to Students	It had a plan to provide office assistant training to the students who are in need.

**Action Taken:**

- The circular was written and distributed to the First year Students.
- The message was delivered to the Students who were perusing the eligibility
- An announcement was broadcast over the public address system, and teachers alerted all theWhats App groups.
- The URL to access the student registration that will be sent in Students what's up group.





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## Notice

Date: 24/12/2022

The following topics are on the agenda for the December 27<sup>th</sup>, 2022, 12:15

p.m. meeting at Principal Chamber:

- SSP scholarship
- Application eligibility
- Instruction for students

Principal

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Sarapalya, Thimandra Layout, Arabic College Post,  
Bangalore - 562 045.

**Members present**

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The conversations were conducted in the agenda order.

<b>SSP Scholarship Grant</b>	The committee members informed the principal about the commencement of the Scholarship applications open date.
<b>Eligibility for Application</b>	After careful examination, it came to the light that students can apply for the scholarship who comes in reserved category as per state government norms.
<b>Instructions to Students</b>	It had a plan to provide office assistant training to the students who are in need.

**Action Taken:**

- The circular was written and distributed to all the B.com Students.
- The message was delivered to the Students who were perusing the eligibility
- An announcement was broadcast over the public address system, and teachers alerted all the Whats App groups.
- The Link to access the student registration that will be sent in Students what's up group.